

Central Cabarrus High School Marching Band

2011-2012 Handbook

Mr. Stephen M. Petrucci, Director of Bands
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Membership

- All Wind and Percussion Members of the Central Cabarrus High School Marching Band must be enrolled in Band Class at Central Cabarrus High School.
- All members must maintain a passing GPA at all times.
- All members must read all parts of the CCHS Band Handbook that pertain to them and return the Agreement Document with signatures of BOTH the student and a parent or guardian.
- All members must agree to abide by the rules of the Marching Band. **FAILURE TO ABIDE BY THE RULES MAY RESULT IN IMMEDIATE EXPULSION FROM THE GROUP.**

Rehearsal Procedures

- Each rehearsal will begin promptly at the designated time. Students should be seated in the band room at such time with all necessary equipment and clothing.
- Always be prepared to go outside for rehearsal. A sign will be posted giving the agenda each day.
- Attendance is required of all Marching Band Members at all Rehearsals.
- Any excused absence will result in the following disciplinary actions:
 - One (1) – allowed
 - Two (2) – parent conference with probational measures
 - Three (3) - possible expulsion from the band
- Any unexcused absence will result in the following disciplinary actions:
 - One (1) unexcused absence - parent conference with probational measures
 - Two (2) unexcused absences – possible expulsion from the band
- It is important that students are present for the entirety of rehearsals. Tardies and students leaving early will be dealt with as follows:
Excused – Counts as ½ an excused absence
Unexcused – Counts as 1 excused absence
- Students will march to and from the rehearsal field in pairs. Great marching style, technique and discipline is expected.
- Wise use of time in rehearsal (no talking, quick movements from set to set, etc.) will cut down extra and excessive practices as well as be more productive towards our goals.
- Staff members, drum majors, officers and captains are responsible for asking the Director about anything that is unclear. Anyone who puts his/her mind to it can solve most problems by using their EYES and EARS.
- When given breaks, Band Members should leave all equipment in the designated place in the manner set by each section's captain.
- During breaks, students should not horseplay. This is a matter of safety. Please use the breaks as they are intended, an opportunity to relax.
- Each student's full cooperation with the Director, Staff and Band Council is expected.

Procedure for Missing a Marching Band Rehearsal

- In order for an absence to possibly be "excused", unless due to illness, a note from a parent or guardian must be presented to the Director at least 48 hours prior to the absence.
- In the case of illness, a parent or guardian should call the Director at the time of the rehearsal.
- The student is responsible for obtaining a make-up contract from the Director immediately upon their return in order to earn their points.

- The Band will be dismissed **TOGETHER** at the end of each rehearsal.
- It is each student's job to clean-up after themselves (properly putting away their instrument and supplies, straightening their chair and stand, etc.)
- Each week a section will be assigned to make final adjustments to the band room. This must be completed before the section may depart.
- Each week a section will be assigned to help load and unload the percussion equipment.

Performance Procedures (Games)

- All performances are **MANDATORY**. Should an emergency necessitate your needing to miss a performance, Mr. Petrucci should be called by a parent immediately.
- Students will arrive on time to rehearse, dress, have inspection, warm-up and tune with the band.
- Hornline and Percussion members should arrive in black athletic/ umbro shorts and black band t-shirt (games) or black dri-fit shirt (shows), unless otherwise instructed.
- Color Guard members should arrive in uniform, unless otherwise instructed.
- All students should refer to the schedule for each game to determine the time allowed for dressing, warming-up, etc. Please follow these schedules closely.
- Playing of instruments, including warm-up, will only take place in the designated place at the designated time.
- The Band will **MARCH** to the stadium and assemble in the end-zone for pre-game. While trooping the stadium, please refrain from acknowledging anyone along the way.
- Following Pre-Game, the band will move to a staging area beside the stands. Students will be dismissed by section to take their seat in the stands. Upon arrival at your designated seat, return to attention and do not move. Once everyone is in his/her correct place in the stands, the entire band will be given *at ease*. This will allow for a more efficient process of entering the stands.
- No one is allowed in the band seating area or along the aisles beside the area except band members and parent

chaperones. Please do not ask friends to sit with you or visit you in the stands.

- No food or drink is allowed in the stands. Please do not ask parents or friends to pass food or drink into the seating area. Water will be available.
- The band will be dismissed for the third quarter break after returning to the stands from the half-time performance. This is the time to visit friends and family. It is also a time for restroom needs as well as refreshments. Students will be given a designated time to return to their seats and be ready to play. Failure to make this time will result in the loss of a third quarter privilege.
- Students are to remain in full uniforms for the entirety of the game. *This includes third quarter break.*
- While in uniform, please be aware of your high profile. Remember your actions cast a direct reflection on your school and your band. Please remember: no foul language, no rude gestures, no horseplay, no public displays of affection, and no unsportsmanlike conduct. No one outside the Central Band should wear a part of your uniform nor should they play your instrument. Take pride in your uniform.
- Upon the completion of the game, the band will MARCH back to the Band Room. Please remember only band members and their families may enter the building after games. This is a matter of safety. All friends must wait outside until you have been dismissed and have put away your equipment and uniform.
- Following dismissal, all students should hang their uniform properly on its hanger and return it to the uniform storage cart/room. No student may leave until his/her full uniform has been returned and checked in by a member of the uniform crew. Take pride in your uniform. Remember the work that you have done that is represented by it.
- Each student is responsible for properly storing his/her instrument and other equipment. Each student is also responsible for straightening his/her chair and stand. All students should help the percussion load and unload equipment.
- Band Council will make final adjustments in the band room and the other areas of the school we may have used. Each member of the Council must help with this duty and may not leave until the complete job is done. The Band President will dismiss you.
- Please take all personal belongings home with you following each game. The band room is not a storage area for your personal belongings.

Performance Procedures (Travel)

During marching season the band will travel to marching contests, parades, and away football games. Travel procedures have been established in an effort to ensure a safe and organized trip for all band members. The following

procedures will be followed when traveling with the Central HS Band.

- All performances are **MANDATORY**. Should emergency necessitate your needing to miss a performance, Mr. Petrucci should be called by a parent immediately.
- Prior to each performance in which we will travel, an itinerary will be posted and published via email. Please follow this schedule closely.
- On some occasions we will arrive in time to have a brief rehearsal prior to departing. Please follow the given schedule on these days.
- All students will ride to and from our destination on the bus, unless otherwise designated by the Director and boosters. Please do not ask for an exception to this policy unless an emergency necessitates. Thank-you.
- No student should board the bus prior to dismissal. A staggered dismissal will be used. Priority will be given to Band Council members and then upperclassmen or as the Conductor so chooses. Seat assignments will be on a first come-first serve basis. Students may not "save" seats for other students.
- Each student is responsible for making sure his/her own instrument and other equipment is in the designated place for travel.
- During travel, students will keep noise levels low and will remain seated for the duration of the trip. *Do not stand or kneel in your seat while the bus is in motion.*
- Movies may be shown with the approval of the Director.
- Students may bring CD players, etc at their own risk. Headphones must be used. *If it is loud enough for me to hear, it is too loud.*
- Parent volunteers will be treated with the utmost respect at all times. Their authority is an extension of the Director's authority. They donate their time to benefit you and the program. Manners and class will be stressed above all else. Follow all instructions the *first* time.
- When the busses are close to our destination the bus will be declared on "lock-down". This means students should face forward in their seats, stop talking and listen for instructions. This is the time to begin thinking about the things you have to do for the performance to go well.
- No student should leave the bus until told to do so.
- Instructions will be given with reference to changing into uniform, inspection, unloading instruments, and moving to the warm-up area. Please listen and follow these closely.
- At competitions, you should be very focused on the job ahead. Please remain quiet when moving to and from as well as around the bus and equipment vehicle.
- Prior to our performance we will MARCH to and from each of the rehearsal areas, staging areas and performance field in "2x2".

- Once we have performed, we will MARCH back to our buses in “2x2”. Student should remain at *attention* until they are out at *ease* or carry. Instructions will be given with regards to changing out of uniforms, putting away instruments and equipment as well as the rest of the day.
- Upon arrival back at Central, each student should properly put away his/her instrument and other equipment. All students should help to unload any other equipment we travel with. Please do not assume someone else will do it for you. It is your responsibility to be sure everything is back where it belongs.
- Band Council will make final adjustments in the band room and the other areas of the school we may have used. Each member of the Council must help with this duty and may not leave until the complete job is done. The Band President will dismiss you.

Uniforms

- Each Marching Band hornline and percussion member will be fitted with a uniform and hat.
- Each student is responsible for purchasing two pairs of gloves and a pair of marching band shoes through the band boosters.
- Each student is financially responsible for the loss or damage to any uniform part assigned to him/her.
- Uniforms will remain at school. Students will be given their uniforms and allowed to change for inspection before every performance.
- All students will wear the black band t-shirt and a pair of black athletic/ umbro shorts under their uniform. Black gloves with black socks and regulation black shoes will be worn with the uniform. Shoes are to be well polished and gloves are to be clean and unstained.
- Woodwind players may clip small holes in the fingertips of their gloves. Do not cut the tops of the fingers off. This looks bad and will not pass inspection. Only a small portion of cloth covering the fingerprint area should be removed.
- All hair (male and female) that is below the collar must be concealed inside the hat so that it does not fall out or come down.
- Students should wear gauntlets at the end of the coat arm so that it connects with the glove. Gauntlets should be worn tight enough so that they will not move during performance.

Uniform Inspection Checklist

- Hair (up and off the collar)
- Hat (flat on top of head)
- Snap out collar clean
- Buttons (secure with none missing)
- Collar clip secured
- Zippers closed, snaps secured
- Pant hem neat and secured
- Gauntlets (at end of sleeve, secure)
- Socks (full length, BLACK)
- Shoes (Clean and Polished)
- Gloves (clean, unstained, fingertips ok)
- No make-up or jewelry

Instrument clean and in good repair

Students who do not meet each of these requirements will not be allowed to perform until the adjustment has been made.

- Color Guard Uniform requirements and procedures will be given at a separate time.
- For performances in hot weather, we will wear band t-shirts, khaki shorts, predominantly white tennis shoes and white socks.

There are only two individuals of any value in this world: those with a commitment, and those that demand one of others.

-Thomas Jefferson

Inclement Weather

Rain is a serious problem for marching bands. Rain ruins the uniforms, rots corks and pads in woodwind instruments, creates mud, which finds its way onto shoes and clothing and then back to the band room where it can be tracked across the carpet. The following procedures will be followed for inclement weather.

Home Football Games. The band will wait in the band room until half-time. If the rain has stopped, we will perform in band t-shirts and our black athletic/umbro shorts or jeans depending on the temperature. If the rain has not stopped by half-time the band will be dismissed.

During a game or performance. The band will leave the stadium at the earliest possible time. Ponchos will be used to cover the uniforms and instruments. Large instruments will be stored on the equipment vehicle or under the bus. Small instruments should be held on laps on the bus. Once we return to the Band Room, students will change and then unload instruments onto the Band Room floor for dry down and cleaning.

Awards

Each year the Central Cabarrus HS Band will hold an awards banquet in the Spring. All Band Council Members will receive recognition. In addition each Marching Band student has the opportunity to earn the following awards:

Outstanding Marcher – This award will be given by the students. It is designed to be given to the student who demonstrates exemplary marching technique at all times.

Outstanding Rookie – This award will be given by the students. This award is designed to go to a student who is a rookie in the Central Cabarrus HS Marching Band and exhibits the qualities of effort, attitude, discipline, character and ability that are required of members of the organization.

Color Guard, Percussion, Woodwind, and Brass Awards: These awards are given by the students. These awards are designed to recognize the individual efforts of a member of each of the sections. The student should be exemplary of the character, leadership and effort that is required in our organization.

Outstanding Section – This award will be given by the students. It is given to the section whose effort, attitude, work ethic and performance level was consistently high from every member of the section.

Extra-Effort – This award is given by the students. It is given to the student who has put forth the extra-effort to raise his/her personal performance levels.

Outstanding Performer – This award recognizes the student who demonstrated the highest level of performance, dedication, leadership, pride and service for the Central Cabarrus Marching Band.

In addition to these season long award opportunities, students have the opportunity to earn the following weekly awards.

Kudos – Kudos are given by the Band Council each week. They are given to individual members of the band for outstanding work in the previous week.

Section of the Week – Each week the students will be given the opportunity to vote for a Section of the Week. This is a weekly version of the end of the year award.

Students who receive Kudos or are members of the Section of the Week will be given secondary Council Privileges.

Earning a Marching Band Letter

Students who participate in Marching Band have the opportunity to earn a letter. In order to earn a letter a student must be enrolled at Central Cabarrus High School and earn the following point totals:

First Years	75 pts
Second Years	65 pts
Third Years	55 pts
Fourth Years	50 pts

Ways to earn points:

1 Year's FULL participation*	20 pts
1 Year's Service on Council*	15 pts
Each time selected as Section of the Week	3 pts

Each time Selected for Kudos	5 pts
Each Superior earned at a Competition	10 pts

#1 Earner in a Fundraiser	20 pts
#2 Earner in a Fundraiser	15 pts
#3 Earner in a Fundraiser	10 pts
Participation in a Fundraiser	5 pts

Perfect Attendance	25 pts
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Unexcused Tardy/ Leave Early	-3 pts
Unexcused Absence – Rehearsal	-5 pts
Unexcused Absence – Performance	-10 pts

All Assignments Submitted On Time	10 pts
Each Late Assignment	-10 pts
Each Zero on Dot Book Check	-10 pts

*Full credit may not be given at the discretion of the Director.

Important Contact Information

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Central Cabarrus Band Room	704-920-7160
Central Cabarrus HS Fax	704-920-7164

Director's Email
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